

## **Equality and diversity monitoring form**

In Kind Direct is committed to meeting the aims and commitments set out in our Equal Opportunities and Diversity policy. This includes not discriminating under the Equality Act 2010, and building an accurate picture of the make-up of our workforce in encouraging equality and diversity.

To assist with the monitoring of this policy, we would be very grateful if you could complete this form and return it to people@inkinddirect.org

This form does not form any part of the shortlisting or interview process and is voluntary. If you choose not to complete the form, your application will not be affected. The purpose of the form is purely to gain general information about the composition of the applicants to jobs within In Kind Direct and all details will be kept confidential and will be used for monitoring purposes.

If you have any questions about the form, please contact <a href="mailto:people@inkinddirect.org">people@inkinddirect.org</a>

Please return the completed form to people@inkinddirect.org

## What is your ethnicity?

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box

Asian or Asian British	•
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Indian		Pakistani 🗆	Bangladeshi 🗆	Chinese $\square$	Prefer not to say $\square$
Any oth	ner Asia	an background,	please write in:		



Black, African, Caribbean or Black British					
African □ Caribbean □ Prefer not to say □					
Any other Black, African or Caribbean background, please write in:					
Mixed or Multiple ethnic groups					
White and Black Caribbean $\ \square$ White and Black African $\ \square$ White and Asian $\ \square$					
Prefer not to say   Any other Mixed or Multiple ethnic background, please write in:					
White					
English □ Welsh □ Scottish □ Northern Irish □ Irish □					
British □ Gypsy or Irish Traveller □ Prefer not to say □					
Any other White background, please write in:					
Other ethnic group					
Arab □ Prefer not to say □ Any other ethnic group, please write in:					
Do you consider yourself to have a disability or health condition?					
Yes □ No □ Prefer not to say □					
, and the second se					
What is the effect or impact of your disability or health condition on your work? Please write					
in here:					

The information in this form is for monitoring purposes only. If you believe you need a 'reasonable adjustment', then please discuss this with your manager, or the manager running the recruitment process if you are a job applicant.



What is your sexual orientation?  Heterosexual □ Gay □ Lesbian □ Bisexual □ Asexual □ Pansexual □  Undecided □ Prefer not to say □  If you prefer to use your own identity, please write in:
What is your religion or belief?  No religion or belief □ Buddhist □ Christian □ Hindu □ Jewish  Muslum □ Sikh Prefer not to say If other religion or belief, please write in:
What is your working pattern?  Full-time □ Part-time □ Prefer not to say □
What is your flexible working arrangement?  None □ Flexi-time □ Staggered hours □ Term-time hours □  Annualised hours □ Job-share □ Flexible shifts □ Compressed hours □  Homeworking □ Prefer not to say □ If other, please write in:
Do you have caring responsibilities? If yes, please tick all that apply
None □  Primary carer of a child/children (under 18) □  Primary carer of disabled child/children □  Primary carer of disabled adult (18 and over) □  Primary carer of older person □  Secondary carer (another person carries out the main caring role) □  Prefer not to say □

Thank you for helping with our monitoring of In Kind Direct's equal opportunities policy.